

LabourFlowOS

Labour Operations & Spend Intelligence

*Independent reconciliation of contractor
labour records.*

EVERY MONTH, FOR EVERY CONTRACTOR

Contractor labour creates a lot of records.

A typical contractor relationship may involve workforce/master records, attendance records, contractor bills, agreed rates, working days, and overtime or other adjustments — often coming from different people or different systems.

Workforce

Attendance

Contractor Bill

The basic question: do these records actually agree?

COMMON, ORDINARY EXAMPLES

Small differences can become difficult to check.

- ⚠ A worker appears in attendance but not in the workforce list
- ⚠ A worker appears in the workforce list but has no attendance
- ⚠ The same worker appears more than once
- ⚠ Attendance contains duplicate records
- ⚠ Headcount does not agree across records
- ⚠ A contractor bill line does not reconcile with attendance
- ⚠ Records use slightly different worker IDs or names for the same person

EXAMPLES OF DISCREPANCIES TO LOOK INTO — NOT CONCLUSIONS

WHAT LABOURFLOWOS DOES

Two simple questions.

CONTRACTOR BILL VERIFICATION

"Are we paying our contractor correctly?"

Compares: **Contractor Bill** + **Attendance** + relevant supporting information

Show me what does not reconcile.

WORKFORCE & ATTENDANCE RECONCILIATION

"Can we trust the workforce and attendance data?"

Compares: **Workforce / Master List** + **Attendance**

Show me where the two records disagree.

THE PILOT PROCESS

Simple process. No system replacement.

01

Send the files

02

We read and reconcile the records

03

Exceptions are identified

04

You receive a clear report with supporting evidence

NO ERP REPLACEMENT FOR THIS PILOT

NO ATTENDANCE-SYSTEM REPLACEMENT FOR THIS PILOT

NO COMPLEX INTEGRATION REQUIRED FOR THIS PILOT

THE DELIVERABLE

A report your team can act on.

- **Bill Verification**

- Claimed amount
- Verified amount
- Variance
- Lines requiring review
- Evidence for each exception

- **Workforce & Attendance Reconciliation**

- Workforce count
- Attendance count
- Duplicate workers
- Attendance-only workers
- Workforce-only workers
- Headcount differences
- Evidence for each exception

WALKTHROUGH

Example: what a reconciliation looks like

ILLUSTRATIVE EXAMPLE — NOT CUSTOMER DATA

WORKFORCE RECORDS	
Records received	12
Unique workers	10

ATTENDANCE	
Records received	155
Distinct workers	10

EXCEPTIONS FOUND

!

1 worker appears in attendance but not in the workforce list

!

1 duplicate attendance record

!

1 worker identity requires review

THE APPROACH

Independent. Focused. No system replacement.

Independent

We are checking the records rather than generating the contractor's bill or supplying the workforce.

Focused

We focus on reconciliation rather than replacing your HR, attendance, or ERP systems.

Practical

For the pilot, you can simply provide the relevant files.

THE OFFER

Try it with one previous month.

Send us one previous month's contractor records.

- **For Bill Verification**

- Contractor bill
- Attendance records
- Billing period
- Relevant rate/contract information, if needed

- **For Workforce & Attendance**

- Workforce / master list
- Attendance records
- Reporting period

We reconcile the records and return a discrepancy report. **The initial pilot is free.**

WHERE WE ARE TODAY

We are testing this with real companies.

We are validating whether this saves Finance, HR, and Operations teams meaningful time and gives them useful evidence when reviewing contractor records.

Would you send us next month's files?

NEXT STEP

Let's test one real month.

- 1 Choose one contractor.
- 2 Choose one previous month.
- 3 Send us the relevant files.
- 4 We'll show you what reconciles — and what needs review.

Contact details to be added here.